

Minutes of a meeting of Arreton Parish Council held on **Monday 8th April, 2019** at **Arreton Community Hall** at **7.30pm**.

Present: Cllrs Kimber, Calloway, Cooper, Healy, Orchard and Verey.

In attendance: Sheila Caws (Clerk) and four members of the public.

071/19 Apologies for Absence

IWC Cllr Mosdell

072/19 Questions from the public

There were no questions from the public.

073/19 To receive and confirm the minutes of the previous meeting (11th March)

The minutes of the meeting held on March 11th were confirmed and signed – proposed Cllr Orchard, seconded Cllr Calloway.

074/19 To receive regular reports

- (a) IWC Councillor – in the absence of IWC Cllr Mosdell there was no report.
- (b) Cemetery and Churchyard matters – Cllr Kimber rectified the problem with the gate bolt. The rabbit holes still need filling.
- (c) Highways and footpaths – the traffic lights at Downend still have not been altered and traffic at the tip, whilst not in the Parish, is causing problems in the adjacent area.
- (d) IWALC/Chairman's report – there was no IWALC report this month.

The Chairman reported that he had attended the Island Roads Asset Management meeting, where there was a 30-minute presentation and 90 minutes of questions. The contract is now entering the seventh year, which is intended to be the last year of the main construction phase. In future years, the emphasis will be on maintenance of the work already undertaken and the upgrading of minor roads.

A meeting was held for all those concerned with the parking problems at Arreton Primary School and hopefully will result in some additional parking being provided.

The Chairman, Cllr Healy and the Clerk met to discuss any new requirements before the insurance policy is renewed at the end of May – see agenda item 079/19

UKOG have requested a meeting with the members of the Parish Council and this has been provisionally arranged for April 17th.

- (e) Clerk's report – Agenda and Minutes Record: there was nothing arising from the minutes or from Planning that is not covered in the agenda.

Other matters: Cllr Kimber and the Clerk attended a meeting concerning parking issues at Arreton Primary School. Cllr Calloway also attended as a representative of the Community Centre – see agenda item 084/18.

The Clerk has received an annual crime report from PCSO Justin Keefe for the period April 1st 2018- 31st March 2019. Inevitably, road traffic incidents were by far the highest figure with 28 over the year. A copy of the figures will be attached to the minutes of the Annual Parish Meeting.

New salary scales have been issued and the salaries of the Clerk and the Burial Register will rise by approximately 3%.

The Clerk has received notification of the 2019 Best Kept Village Awards and the score-sheet from 2018. The village received above-average scores in all the categories apart from seats and benches so some refurbishment of the benches at Park Cottage and the Community Centre may be in order in the next few weeks.

Training: Cllr Kimber and Cllr Calloway will be attending a training event in chairmanship skills later this week. It has been organised by the IW Council.

075/19 To receive any declarations of pecuniary and non-pecuniary interest and requests for dispensations under the Localism Act 2011. To give notice of any item to be raised under agenda item 090/19

Cllr Calloway requested that the proposed Barn Dance be raised.

076/19 Finance

The finance report for March was received and the balance in the current account was noted as £7,985.96. The following payments were agreed:-

Staff costs	£402.84
Arreton Methodist Hall (hall hire)	£45.00
IW County Press (advert)	£60.48

077/19 Planning and Appeals

To consider any applications recently received:-

None to date but an extra meeting will be required to consider an appeal and two new applications that will require comment before the next monthly meeting. It was agreed to hold this meeting on April 18th in the Methodist Church Hall.

078/19 IT security

The Clerk outlined recommendations that had been made by an IT security firm. It was agreed that a dedicated computer would be considered but the Clerk was not keen on the idea of an Outlook package that involved an annual subscription or Cloud storage. It was further agreed that the Clerk would return to the firm with questions about the packages before a final decision was made.

079/19 Insurance

The Chairman, Cllr Healy and the Clerk met to discuss the insurance requirements for the upcoming renewal. Several amendments were made to the Asset Register to take into account repair and renewal costs, particularly in relation to the Cemetery. Cllr Orchard raised the question of PAT testing, which the Clerk will look into.

080/19 Asset Register

The Asset Register for 2019 was approved.

081/19 Internal Auditor

Gareth Hughes was appointed as the Internal Auditor for the year 2018-19.

082/19 Village shop

The village shop has now closed but the Post Office is staying open for the time being. It would not be viable to run it as a community shop with volunteers as investment in stock and licences would still be required and as the house is still to be sold, the future is uncertain and out of our control.

083/19 Casual vacancies

A by-election has been requested and therefore the Parish Council has no further input.

084/19 Parking at the School

A well-attended meeting was held at the Primary School to discuss the problems of parking in general and the behaviour of a minority of parents. There were representatives from the School, the PTA, the Pre-school, the Parish Council, the Community Centre, Arreton Barns, the *White Lion* and near-neighbours plus the local ward councillor and IWC Paul Brading, who chaired the meeting. There was general agreement as to the nature of the problem and the desire for a solution. It was agreed that the School would look to making part of the playing field available on a permanent basis rather than just in the summer months and the Parish Council was asked to request quotes for work is asked but would not be responsible for the work. The Community Centre agreed to make spaces available for the Pre-school staff so as to free-up spaces in the School car park.

085/19 Meeting with the IW Council

Members of the Parish Council have been invited to an informal meeting with the IW Council Cabinet on April 24th. Questions are requested in advance but it was agreed to discuss these at the extra meeting on April 18th.

086/19 Community communication and events

IWC Cllr Mosdell has not yet distributed her newsletter with a request for those interested in a mailing list to contact the Clerk. Cllr Calloway raised the question of the proposed Barn Dance as the Community Hall was available for some Friday evenings in September. A band would cost £200 but the Caller would give his services for free. A date of September 20th was proposed and as the Hall will hold 100, it was suggested that it be a ticketed event for 80. Possible refreshments would be a ploughman's lunch and gateau with tea, coffee and squash provided – cost around £2.50. Family tickets could be a possibility. A small planning team would be required. It was also suggested that if the Parish Council go ahead with the idea of awarding the Freedom of the Parish, it could be awarded there.

087/19 Website

An extra security package, called a Secure Socket Layer, is required for the website. This can be provided by our current website provider at a cost of £40.00 and so it was agreed to authorise this.

088/19 Refill of Wight

The Parish Council has received a request to support the scheme that asks local businesses to allow members of the public to fill up reuseable plastic water bottles for free. As the Parish Council is not in a position to lead by example, it was agreed that we would put a link to the scheme on the website.

089/19 To note the date of the next meeting 13th May 2019

This will be the Annual Meeting of the Parish Council.

090/19 Any other matters raised by Councillors for discussion only

Cllr Calloway's request regarding the Barn Dance was discussed under agenda item 086/19.

091/19 To pass a resolution to exclude the press and public under Section 1(2) of the Public Bodies (Admission to Meetings) Act to discuss confidential matters

The new contract for the Clerk, authorising overtime as discussed at the last meeting, was agreed.

There being nothing else raised, the meeting concluded at 9.10pm

Sheila Caws, Clerk to the Council

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10th April 2019

..... Chairman

..... Date